

Scrutiny Work Programme

APPENDIX 1

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
Policy Scrutiny Group	05 February 2019 (standing item at every meeting)	Work Programme	To consider items for future meetings	To allow the Group to identify items for which scrutiny is required and make recommendations, as appropriate, to Scrutiny Management Board.	M. Hopkins (agenda) Lead Officer (meeting)	To include consideration of the latest Key and Exempt Decisions Notice (See SMB, min 38.2, 2015/16).
Policy Scrutiny Group	05 February 2019 (standing item at every meeting)	Progress With Panel Work	To consider updates on the work of scrutiny panels.	Section 6.1 of the Council's Constitution states that Policy Scrutiny Group will monitor the progress and methods of scrutiny panels against the work programme and timetable agreed by Scrutiny Management Board.	M. Hopkins (agenda) Lead Officer (meeting)	
Policy Scrutiny Group	05 February 2019 (six-monthly item)	Performance Scrutiny Panel Update	The six monthly update report to include details of issues, changes and challenges faced by the Panel	Agreed by PSG on 17 August 2010 that the Performance Scrutiny Panel reports the position with its work programme to PSG every six months.	Councillor Fryer A. Ward/ S. Kinder	Last considered 10 July 2018.
Policy Scrutiny Group	05 February 2019	Business Plan		To ensure consideration of policies and strategies by the Group where its scrutiny can add value.	Cllr Morgan G. Parker/ A. Ward/ S. Kinder	Agreed by SMB 13 June 2018.

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Policy Scrutiny Group	05 February 2019	Zero Waste Strategy	Mid-term review	In the light of the issues identified by the Performance Scrutiny Panel (see min 16.1, 21 August 2018), to enable further scrutiny of the matter to take place to determine whether the Strategy remained fit for purpose after the Government's publication of its Resources and Waste Strategy and whether the [Council's Zero Waste] Strategy and its targets required revision.	Cllr Harper-Davies M. Bradford	<p>Added to the Work Programme by SMB (at the Performance Scrutiny Panel's request) 13 June 2018. Allocated to PSG by SMB on 24 October 2018 (min 24.1).</p> <p>To be scheduled for after the publication of the Government's Resources and Waste Strategy.</p> <p>Scheduled by Chair and Vice-chair in December 2018.</p>
Policy Scrutiny Group	05 February 2019	Strategic and Private Sector Housing Fees and Charges Policy		Scrutiny of report due to be considered by Cabinet on 14 February 2019.	Cllr Mercer A. Simmons	Added by SMB 23 January 2019.
Policy Scrutiny Group	09 April 2019	ICS Strategy		To ensure consideration of policies and strategies by the Group where its scrutiny can add value.	Cllr. Poland K. Barnshaw / A. Khan	Agreed by SMB 13 June 2018.
Policy Scrutiny Group	09 April 2019	Customer Service Strategy		To enable the Group to scrutinise the strategy approximately half-way through its period of operation.	Cllr Rollings K. Barnshaw	<p>Agreed by SMB on 24 October 2018 (min 24.3).</p> <p>Scheduled by Chair and Vice-chair in December 2018.</p>

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Policy Scrutiny Group	09 April 2019	Housing Acquisition Policy		<p>In the light of the issues identified by the Performance Scrutiny Panel (see min 27.1, 9 October 2018), to enable further scrutiny of the matter to take place to determine whether the policy remained fit for purpose.</p> <p>To include whether there were alternative options for acquiring properties other than on the open market as reported in the Housing Strategy Progress report considered by PSP and the Council's criteria for acquiring housing.</p>	Cllr Mercer A. Simmons	<p>Agreed by SMB on 24 October 2018 (min 24.3).</p> <p>Scheduled by Chair and Vice-chair in January 2019.</p>
Policy Scrutiny Group	To be scheduled	Local Plan	<p>To enable the Group to scrutinise the development of the Local Plan.</p> <p>The focus of the Group's scrutiny at this meeting will be on how conclusions from the first phase of consultation had been incorporated into the consultation documents for the second phase and how the value of the two additional stages of consultation set out in the Council's Statement of Community Involvement could be demonstrated.</p>	To ensure appropriate scrutiny of the development of the Local Plan.	Cllr Vardy R. Bennett/ D. Pendle C. Clarke	<p>Agreed by SMB 15 June 2016.</p> <p>Last considered by the Group on 10 July 2018 at which the results of the consultation were considered (min 6).</p> <p>Rescheduled from 25 September 2018 to 5 February 2019 by Chair and Vice-chair in August 2018.</p> <p>Changed to To be Scheduled by Chair and Vice-chair in December 2018</p>